

STATE OF MINNESOTA

Office of the State Auditor



Rebecca Otto
State Auditor

**WEBBER-CAMDEN NEIGHBORHOOD
ORGANIZATION
MINNEAPOLIS, MINNESOTA**

YEAR ENDED DECEMBER 31, 2008

Description of the Office of the State Auditor

The mission of the Office of the State Auditor is to oversee local government finances for Minnesota taxpayers by helping to ensure financial integrity and accountability in local governmental financial activities.

Through financial, compliance, and special audits, the State Auditor oversees and ensures that local government funds are used for the purposes intended by law and that local governments hold themselves to the highest standards of financial accountability.

The State Auditor performs approximately 160 financial and compliance audits per year and has oversight responsibilities for over 3,300 local units of government throughout the state. The office currently maintains five divisions:

Audit Practice - conducts financial and legal compliance audits of local governments;

Government Information - collects and analyzes financial information for cities, towns, counties, and special districts;

Legal/Special Investigations - provides legal analysis and counsel to the Office and responds to outside inquiries about Minnesota local government law; as well as investigates allegations of misfeasance, malfeasance, and nonfeasance in local government;

Pension - monitors investment, financial, and actuarial reporting for approximately 730 public pension funds; and

Tax Increment Financing - promotes compliance and accountability in local governments' use of tax increment financing through financial and compliance audits.

The State Auditor serves on the State Executive Council, State Board of Investment, Land Exchange Board, Public Employees Retirement Association Board, Minnesota Housing Finance Agency, and the Rural Finance Authority Board.

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**WEBBER-CAMDEN NEIGHBORHOOD
ORGANIZATION
MINNEAPOLIS, MINNESOTA**

Year Ended December 31, 2008



**Audit Practice Division
Office of the State Auditor
State of Minnesota**

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**WEBBER-CAMDEN NEIGHBORHOOD ORGANIZATION
MINNEAPOLIS, MINNESOTA**

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**WEBBER-CAMDEN NEIGHBORHOOD ORGANIZATION
MINNEAPOLIS, MINNESOTA**

**ORGANIZATION SCHEDULE
2008**

<u>Board Members</u>	<u>Term Expires</u>
Rev. Linda Koelman	October 2009
Patricia Suhrbier	October 2009
Stephanie Gruver	October 2009
James Wentzell	October 2009
Jon Marley	October 2009
Bruce Nolan	October 2010
Eric Fager	October 2010
Cyndy Gohdes	October 2009
<u>Executive Director</u>	
Roberta Englund	Indefinite

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REBECCA OTTO
STATE AUDITOR

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Webber-Camden Neighborhood Organization

We have audited the statement of financial position of the Webber-Camden Neighborhood Organization (WCNO) (a nonprofit corporation) as of December 31, 2008, and the related statements of activity, functional expenses, and cash flows for the year then ended, as listed in the table of contents. These financial statements are the responsibility of the WCNO's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the WCNO as of December 31, 2008, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the financial statements taken as a whole. The Schedule of NRP Activity listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of the WCNO. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly presented in all material respects in relation to the financial statements taken as a whole.

/s/Rebecca Otto

REBECCA OTTO
STATE AUDITOR

/s/Greg Hierlinger

GREG HIERLINGER, CPA
DEPUTY STATE AUDITOR

November 19, 2009

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FINANCIAL STATEMENTS

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**WEBBER-CAMDEN NEIGHBORHOOD ORGANIZATION
MINNEAPOLIS, MINNESOTA**

EXHIBIT 1

**STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2008**

Assets

Current assets

Cash	\$ 1,457
Grants receivable	16,680
Prepaid expenses	180

Total Assets **\$ 18,317**

Liabilities and Net Assets

Liabilities

Accounts payable	\$ 13,984
Deferred revenue	6,390

Total Liabilities **\$ 20,374**

Net Assets

Unrestricted	(2,057)
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Total Liabilities and Net Assets **\$ 18,317**

**WEBBER-CAMDEN NEIGHBORHOOD ORGANIZATION
MINNEAPOLIS, MINNESOTA**

EXHIBIT 2

**STATEMENT OF ACTIVITY
FOR THE YEAR ENDED DECEMBER 31, 2008**

	Unrestricted	Temporarily Restricted	Total
Public Support and Other Revenue			
Public support			
Government grants			
Minneapolis Community Planning and Economic Development Department (CDBG)	\$ 2,000	\$ -	\$ 2,000
Neighborhood Revitalization Program (NRP)	129,921	-	129,921
Total public support	\$ 131,921	\$ -	\$ 131,921
Other revenue			
Northside Street Race	\$ 1,080	\$ -	\$ 1,080
Miscellaneous	581	-	581
Total other revenue	\$ 1,661	\$ -	\$ 1,661
Total Public Support and Other Revenue	\$ 133,582	\$ -	\$ 133,582
Expenses			
Program services			
CDBG	\$ 2,000	\$ -	\$ 2,000
NRP	132,411	-	132,411
Total program services	\$ 134,411	\$ -	\$ 134,411
Support services			
Management and general	1,556	-	1,556
Total Expenses	\$ 135,967	\$ -	\$ 135,967
Increase (Decrease) in Net Assets	\$ (2,385)	\$ -	\$ (2,385)
Net Assets - January 1, as restated (Note 1.K.)	328	-	328
Net Assets - December 31	\$ (2,057)	\$ -	\$ (2,057)

**WEBBER-CAMDEN NEIGHBORHOOD ORGANIZATION
MINNEAPOLIS, MINNESOTA**

EXHIBIT 3

**STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2008**

<u>Expenses</u>	<u>CDBG</u>	<u>NRP</u>	<u>Management and General</u>	<u>Total</u>
Administration expense	\$ -	\$ 11,489	\$ -	\$ 11,489
Advertising and promotions	-	275	-	275
Community stabilization	-	350	-	350
Computer and support	-	2,206	-	2,206
Contributions	-	300	-	300
Crime and public safety	-	159	-	159
Housing stabilization	-	1,251	-	1,251
Implementation support	-	88,946	-	88,946
Insurance	-	212	-	212
Internet expense	-	1,195	-	1,195
Licenses and fees	-	25	-	25
Licenses and permits	-	80	-	80
Meeting expense	-	603	-	603
Northside Street Race	-	2,480	-	2,480
Office supplies and equipment	-	1,222	-	1,222
Postage and delivery	-	960	588	1,548
Printing and reproduction	-	4,417	-	4,417
Program and events	-	1,519	-	1,519
Program expense	2,000	4,894	-	6,894
Publications	-	2,214	-	2,214
Senior chore service	-	1,649	-	1,649
Senior resource fair	-	50	968	1,018
Special events	-	1,539	-	1,539
Stipend	-	326	-	326
Supplies	-	231	-	231
Telephone	-	1,937	-	1,937
Transportation expense	-	1,557	-	1,557
Winter skating	-	325	-	325
Total Expenses	\$ 2,000	\$ 132,411	\$ 1,556	\$ 135,967

**WEBBER-CAMDEN NEIGHBORHOOD ORGANIZATION
MINNEAPOLIS, MINNESOTA**

EXHIBIT 4

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2008**

Cash Flows From Operating Activities	
Increase (Decrease) in net assets	\$ (2,385)
Adjustments to reconcile changes in net assets to net cash provided by (used in) operating activities	
(Increase) decrease in grants receivable	\$ (4,286)
(Increase) decrease in prepaid items	(102)
Increase (decrease) in accounts payable	2,165
Increase (decrease) in deferred revenue	5,400
Total adjustments	\$ 3,177
Net cash provided by (used in) operating activities	\$ 792
Cash - January 1	665
Cash - December 31	\$ 1,457

**WEBBER-CAMDEN NEIGHBORHOOD ORGANIZATION
MINNEAPOLIS, MINNESOTA**

**NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2008**

1. Summary of Significant Accounting Policies

A. Organization

The Webber-Camden Neighborhood Organization (WCNO) is bounded by Webber Parkway on the north, Interstate 94 on the east, Penn Avenue and Newton Avenue on the west and Dowling Avenue on the south. The WCNO was organized to promote neighborhood interests and the health, safety, and general welfare of all residents of Webber-Camden with specific programs for crime, safety, preschool, youth, and seniors.

B. Board of Directors and Officers

The WCNO's Board of Directors consists of at least 6 but no more than 12 members. Directors are elected at the annual meeting in November and serve two-year terms. The officers consist of, at minimum, a President, Secretary and Treasurer. The officers are elected by the Board of Directors at the first meeting subsequent to the annual meeting of the voting membership's election of Directors.

C. Basis of Presentation

The provisions of Statement of Financial Accounting Standards (SFAS) No. 116, *Accounting for Contributions Received and Contributions Made*, and SFAS No. 117, *Financial Statements of Not-for-Profit Organizations*, have been applied to the amounts presented in these financial statements. Under these provisions, net assets and revenues, gains, and losses are classified based on donor-imposed restrictions. Accordingly, net assets of the WCNO and changes therein are classified and reported as follows:

Unrestricted - Those resources over which the WCNO has discretionary control.

Temporarily Restricted - Those resources subject to donor-imposed restrictions which will be satisfied by actions of the WCNO or passage of time.

**WEBBER-CAMDEN NEIGHBORHOOD ORGANIZATION
MINNEAPOLIS, MINNESOTA**

1. Summary of Significant Accounting Policies

C. Basis of Presentation (Continued)

Permanently Restricted - Those resources subject to a donor-imposed restriction that they be maintained permanently by the WCNO. The donors of these resources permitted the WCNO to use all or part of the income earned, including capital appreciation or related investments, for unrestricted or temporarily restricted purposes.

D. Basis of Accounting

The WCNO is reported on the accrual method of accounting where revenues are recognized when they are earned, and expenses are recognized when they are incurred.

E. Expense Allocation

Expenses are allocated based on job descriptions and the best estimates of management. Expenses not directly identifiable by program or supporting service are allocated based on the best estimates of management in relation to grant budgets. Fund raising expenses are considered to be minimal, and those costs are included in management and general expenses.

F. Income Taxes

The WCNO is a not-for-profit corporation exempt from income taxes under Section 501 (c)(3) of the Internal Revenue Code and comparable state statutes.

G. Cash

Cash consists of deposits in one checking account. At no time during the year did such deposits exceed FDIC insurance coverage.

H. Grants and Contracts

The WCNO's funding includes cost-reimbursement grants from the City of Minneapolis' Community Planning and Economic Development (CPED) Department and the Minneapolis Neighborhood Revitalization Program (NRP) Policy Board. Government grants and contracts recognize revenue as earned when eligible expenses, as defined in each grant or contract, are made. Funds advanced and received on the

**WEBBER-CAMDEN NEIGHBORHOOD ORGANIZATION
MINNEAPOLIS, MINNESOTA**

1. Summary of Significant Accounting Policies

H. Grants and Contracts (Continued)

above grants but not yet earned are shown as deferred revenue. Expenses under government grants are subject to review by the granting authority. To the extent, if any, that such a review reduces expenses allowed under these grants, the WCNO will record such disallowance at the time the final assessment is made.

I. Contributions

The following types of contributions are recorded as revenue at their fair value when they are received unconditionally: cash, promises to give, certain contributed services, and gifts of long-lived assets. Conditional contributions are recognized as restricted revenue when received.

J. Donated Services and Materials

The WCNO had no donated services during the year ended December 31, 2008.

K. Restatement

The January 1, 2008, net assets balance was decreased by \$10,769 to recognize a 2008 payment of a 2007 expense that had not been recorded as an accounts payable at December 31, 2007. If this restatement had not been made, 2008 expenses would have been overstated.

Net Assets - January 1	\$ 11,097
Prior period adjustment	<u>(10,769)</u>
Net Assets - January 1, as restated	<u>\$ 328</u>

2. Deferred Revenue

Deferred revenue at December 31, 2008, is as follows:

NRP	
Contract #13872	\$ 990
Contract #26208	<u>5,400</u>
Total	<u>\$ 6,390</u>

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SCHEDULE OF NRP ACTIVITY

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**WEBBER-CAMDEN NEIGHBORHOOD ORGANIZATION
MINNEAPOLIS, MINNESOTA**

Schedule 1

**SCHEDULE OF NRP ACTIVITY
FOR THE YEAR ENDED DECEMBER 31, 2008**

	Contract #13872	Contract #26208	Total
Revenues	\$ 123,583	\$ 6,338	\$ 129,921
Expenses			
Administration expense	\$ 11,489	\$ -	\$ 11,489
Advertising and promotions	275	-	275
Community stabilization	350	-	350
Computer and support	2,206	-	2,206
Contributions	300	-	300
Crime and public safety	159	-	159
Housing stabilization	1,251	-	1,251
Implementation support	82,608	6,338	88,946
Insurance	212	-	212
Internet expense	1,195	-	1,195
Licenses and fees	25	-	25
Licenses and permits	80	-	80
Meeting expense	603	-	603
Northside Street Race	2,480	-	2,480
Office supplies and equipment	1,222	-	1,222
Postage and delivery	960	-	960
Printing and reproduction	4,417	-	4,417
Program and events	1,519	-	1,519
Program expense	4,894	-	4,894
Publications	2,214	-	2,214
Senior chore service	1,649	-	1,649
Senior resource fair	50	-	50
Special events	1,539	-	1,539
Stipend	326	-	326
Supplies	231	-	231
Telephone	1,937	-	1,937
Transportation expense	1,557	-	1,557
Winter skating	325	-	325
Total Expenses	\$ 126,073	\$ 6,338	\$ 132,411
Revenues Over (Under) Expenses	\$ (2,490)	\$ -	\$ (2,490)

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**WEBBER-CAMDEN NEIGHBORHOOD ORGANIZATION
MINNEAPOLIS, MINNESOTA**

Schedule 2

**SCHEDULE OF FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED DECEMBER 31, 2008**

I. INTERNAL CONTROL OVER FINANCIAL REPORTING

PREVIOUSLY REPORTED ITEMS NOT RESOLVED

07-5 Recordings in the General Ledger, Audit Adjustments, and Restatements

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements of the financial statements on a timely basis. Two control deficiencies that typically are considered significant are identification by the auditor of a material misstatement in the financial statements that was not initially identified by the entity's internal controls and restatement of previously issued financial statements to reflect the correction of a material misstatement.

During the previous year's audit, several items were miscoded in the general ledger that had to be corrected on the financial statements. Our review of the 2008 general ledger found the following:

- A reimbursement from the Minneapolis Neighborhood Revitalization (NRP) Policy Board totaling \$53,315 was reversed against the expense accounts instead of reducing the grants receivable. This understated the expense accounts and overstated the grants receivable account.
- A reimbursement from the Minneapolis Community Planning and Economic Development Department in the amount of \$2,000 was recorded as a reimbursement from the NRP Policy Board.
- A reimbursement from the NRP Policy Board totaling \$34,324 was received during 2008; however, it was not reversed from the grants receivable account and was never recorded as revenue. This overstated the receivable account and understated the revenue.
- An expense in the amount of \$10,769 should have been recorded as an accounts payable in the prior year. A prior period adjustment was made to reduce beginning net assets so the expenses will be reflected in the proper year.

We recommend that procedures be established to strengthen the reliability of the general ledger information being presented. The coding of transactions should be performed by someone knowledgeable about the Webber-Camden Neighborhood Organization's (WCNO) operations and who possesses sufficient accounting skills to perform the tasks. We also recommend that the Board review monthly financial reports of the WCNO for accuracy and appropriateness.

Client's Response:

WCNO will work with a professional accountant to correct these coding deficiencies and will establish additional procedures as required to prevent repetition of these errors.

07-6 Bank Reconcilements

In our previous audit, we found that the December 31, 2007, bank balance did not reconcile with the general ledger. No explanation could be provided for the difference. Auditors were subsequently able to reconcile the account. For the 2008 audit, 11 of 12 bank reconcilements were not provided to us.

We recommend that documentation of bank reconcilements be maintained and available for review and any differences be examined and resolved. We also recommend that bank reconcilements be reviewed and signed by a member of the Board.

Client's Response:

WCNO will work with a professional accountant to ensure that reconciliations are correct and timely and that copies of the current reconciliation will be provided with the Treasurer's report at the monthly meeting of the Board of Directors and be made part of the record.

ITEM ARISING THIS YEAR

08-1 Internal Control/Financial Statement Preparation

Management is responsible for establishing and maintaining internal control. This responsibility includes internal control over the various accounting cycles, the fair presentation of the financial statements and related notes, and the adequacy and completeness of all financial records and related information. Adequate segregation of duties is a key internal control in an organization's accounting system. The size of WCNO and its staffing limit the internal control that management can design and implement in the organization.

Management is responsible for the accuracy and completeness of all financial records and related information. Also, management is responsible for controls over the period-end financial reporting process, including controls over procedures used to enter transaction totals into the general ledger; initiate, authorize, record and process journal entries into the general ledger; and record recurring and nonrecurring adjustments to the financial statements.

Management has requested that we prepare the annual financial statements and related notes. This arrangement is not unusual for an operation the size of WCNO. This decision was based on the availability of WCNO's staff and the cost benefit of using our expertise.

We recommend the WCNO be mindful that limited staffing causes inherent risks in safeguarding WCNO's assets and the proper reporting of its financial activity. We recommend the WCNO Board continue to implement oversight procedures and monitor those procedures to determine if they are still effective internal controls.

Client's Response:

WCNO acknowledges the need for timely and correct recordkeeping and reporting; WCNO will contract with a professional accountant to support management on a quarterly basis.

PREVIOUSLY REPORTED ITEM RESOLVED

Segregation of Duties (07-4)

In the previous audit, we found several staff of the Folwell Neighborhood Association were involved with the receipting of WCNO funds and recording in the WCNO's general ledger.

Resolution

In the current audit, we found the receipting process was limited to two staff who could receipt funds into the WCNO general ledger.

II. COMPLIANCE

PREVIOUSLY REPORTED ITEM NOT RESOLVED

07-3 Service Agreement with Folwell Neighborhood Association

The WCNO has an agreement with the Folwell Neighborhood Association, which calls for the Folwell Neighborhood Association to provide administrative services and carry out program activities of the WCNO. The agreement states that the Folwell Neighborhood Association shall submit itemized billings each month for services performed. We found that in 2007, the Folwell Neighborhood Association began taking draws against the WCNO's bank accounts rather than submitting itemized accounts of expenses incurred. This practice continued in 2008. We are not aware of any subsequent accounting of expenses compared to the draws that were taken. This condition is not in compliance with the service agreement.

We recommend that the WCNO Board require the Folwell Neighborhood Association to submit to the Board itemized expenses. The Board should determine if the expenses submitted are allowable under terms of the service agreement and authorize their payment. We further recommend that the WCNO Board prohibit the practice of allowing unsupported draws against the WCNO's bank account by the Folwell Neighborhood Association. The WCNO Board should only allow payments to the Folwell Neighborhood Association based on terms of the service agreement.

Client's Response:

Webber-Camden requires all invoices for contract services or reimbursement to the Folwell Neighborhood Association be submitted with an itemized report prior to authorization for payment. The same itemized report is also submitted to NRP as part of each reimbursement request.

PREVIOUSLY REPORTED ITEMS RESOLVED

Identification of Citizen Participation Program Expenses (07-1)

Our previous report found the expenses charged to the Citizen Participation Program funds from the Minneapolis Community Planning and Economic Development (CPED) Department on the reimbursement requests were not coded to that program in the general ledger.

Resolution

In 2008, the expenses charged to the CPED program on the reimbursement requests were coded to the CPED program in the general ledger.

**Questioned Costs for Voided Check Expenses Charged to NRP Programs
(07-2)**

During the previous year's audit, three voided checks were submitted for reimbursement to the NRP Policy Board under contract number 13872, reimbursement #16.

Resolution

The amounts for the voided checks were repaid to the NRP Policy Board on reimbursement request #36 under contract number 13872.

III. MANAGEMENT PRACTICES

PREVIOUSLY REPORTED ITEMS RESOLVED

Required Filing with the Secretary of State (05-1)

Our previous report noted that the WCNO was not current in its filing with the Secretary of State.

Resolution

Our review this year found that the WCNO is now current with its filing with the Secretary of State.

Backup Site for Computer Records (07-7)

Our previous review found the WCNO does not maintain an offsite backup of its computer records.

Resolution

Our current review found the WCNO is maintaining an offsite backup of its computer records.

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND COMPLIANCE

Board of Directors
Webber-Camden Neighborhood Organization

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements of the Webber-Camden Neighborhood Organization (WCNO) (a nonprofit corporation) as of and for the year ended December 31, 2008, in accordance with auditing standards generally accepted in the United States of America, we considered the WCNO's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the WCNO's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the WCNO's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the WCNO's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the WCNO's financial statements that is more than inconsequential will not be prevented or detected by the

WCNO's internal control over financial reporting. We consider the deficiencies listed in the Schedule of Findings and Recommendations as items 07-5, 07-6, and 08-1 to be significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the WCNO's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, the significant deficiency described above, we consider items 07-5 and 08-1 to be material weaknesses.

Compliance

As part of obtaining reasonable assurance about whether the WCNO's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance which is described in the Schedule of Findings and Recommendations as item 07-3.

The WCNO's written responses to the significant deficiencies, material weaknesses, and compliance findings identified in our audit have been included in the Schedule of Findings and Recommendations. We did not audit the WCNO's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the WCNO's Board of Directors, its management, and the Neighborhood Revitalization Program Policy Board and is not intended to be, and should not be, used by anyone other than those specified parties.

/s/Rebecca Otto

REBECCA OTTO
STATE AUDITOR

November 19, 2009

/s/Greg Hierlinger

GREG HIERLINGER, CPA
DEPUTY STATE AUDITOR