## STATE OF MINNESOTA

## Office of the State Auditor



Rebecca Otto State Auditor

## METROPOLITAN COUNCIL HOUSING AND REDEVELOPMENT AUTHORITY SAINT PAUL, MINNESOTA

YEAR ENDED DECEMBER 31, 2012

### **Description of the Office of the State Auditor**

The mission of the Office of the State Auditor is to oversee local government finances for Minnesota taxpayers by helping to ensure financial integrity and accountability in local governmental financial activities.

Through financial, compliance, and special audits, the State Auditor oversees and ensures that local government funds are used for the purposes intended by law and that local governments hold themselves to the highest standards of financial accountability.

The State Auditor performs approximately 160 financial and compliance audits per year and has oversight responsibilities for over 3,300 local units of government throughout the state. The office currently maintains five divisions:

Audit Practice - conducts financial and legal compliance audits of local governments;

**Government Information** - collects and analyzes financial information for cities, towns, counties, and special districts;

**Legal/Special Investigations** - provides legal analysis and counsel to the Office and responds to outside inquiries about Minnesota local government law; as well as investigates allegations of misfeasance, malfeasance, and nonfeasance in local government;

**Pension** - monitors investment, financial, and actuarial reporting for approximately 730 public pension funds; and

**Tax Increment Financing** - promotes compliance and accountability in local governments' use of tax increment financing through financial and compliance audits.

The State Auditor serves on the State Executive Council, State Board of Investment, Land Exchange Board, Public Employees Retirement Association Board, Minnesota Housing Finance Agency, and the Rural Finance Authority Board.

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### METROPOLITAN COUNCIL HOUSING AND REDEVELOPMENT AUTHORITY SAINT PAUL, MINNESOTA

Year Ended December 31, 2012



### **Financial Data Schedule**

Audit Practice Division Office of the State Auditor State of Minnesota



### METROPOLITAN COUNCIL HOUSING AND REDEVELOPMENT AUTHORITY SAINT PAUL, MINNESOTA

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## STATE OF MINNESOTA OFFICE OF THE STATE AUDITOR

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### INDEPENDENT AUDITOR'S REPORT

Metropolitan Council of the Twin Cities Area Saint Paul, Minnesota

### **Report on the Financial Data Schedule**

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Metropolitan Council of the Twin Cities Area, a component unit of the State of Minnesota, as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Metropolitan Council's basic financial statements. We have issued our report thereon dated June 27, 2013, which contained unmodified opinions on those financial statements.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Metropolitan Council's basic financial statements. The accompanying Financial Data Schedule is presented for purposes of additional analysis as required by the U.S. Department of Housing and Urban Development (HUD) and is not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Financial Data Schedule is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

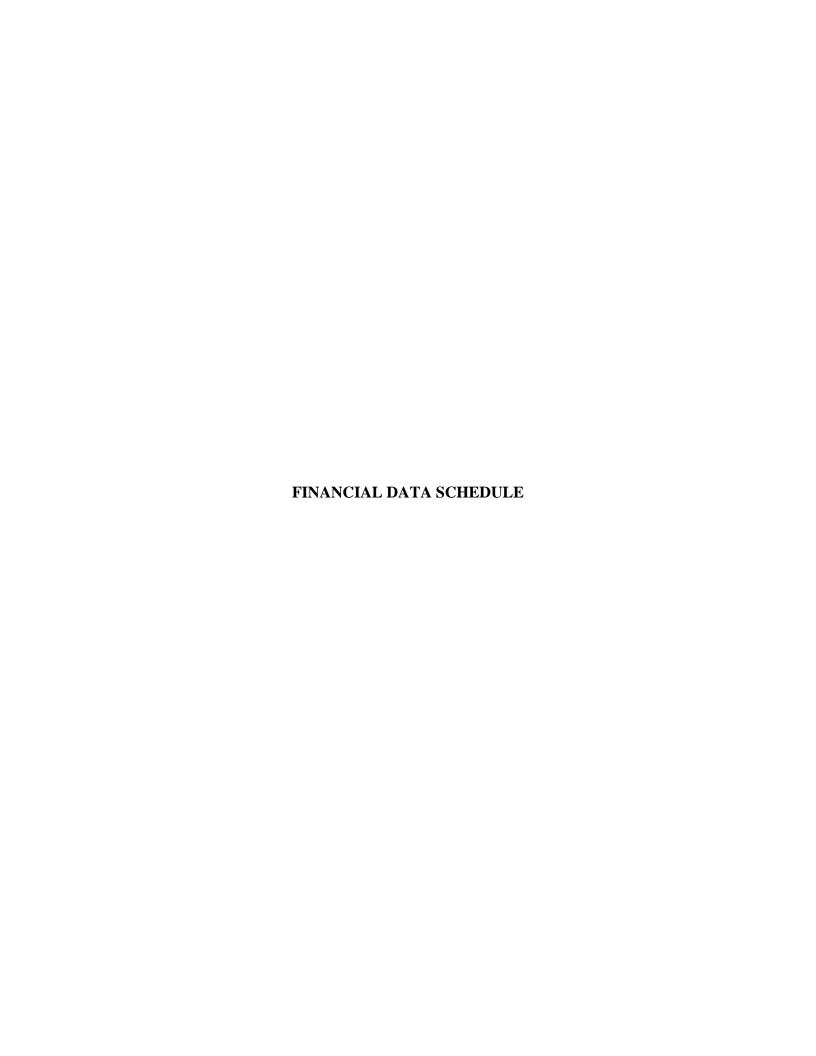
This report is intended solely for the information and use of management and members of the Metropolitan Council and HUD and is not intended to be, and should not be, used by anyone other than those specified parties.

/s/Rebecca Otto

/s/Greg Hierlinger

REBECCA OTTO STATE AUDITOR GREG HIERLINGER, CPA DEPUTY STATE AUDITOR

June 27, 2013





<u> </u>			;				,	:	-,
	Project Total	14.871 Housing Choice Vouchers	14.241 Housing Opportunities for Persons with AIDS	Care	14.218 Community Development Block Grants/Entitlement Grants	2 State/Local	Subtotal	ELIM	Total
111 Cash - Unrestricted		\$5,794,097	\$334	\$2,159		\$1,042,512	\$6,839,102	4 ! !	\$6,839,102
112 Cash - Restricted - Modernization and Development	!		;				; ! !		<u>.</u>
113 Cash - Other Restricted	; ;	\$567,355					\$567,355		\$567,355
114 Cash - Tenant Security Deposits	· <del> </del>	÷					}	 	-} 
115 Cash - Restricted for Payment of Current Liabilities	. <del> </del>						\	!	<u>.</u>
100 Total Cash	!	\$6,361,452	\$334	\$2,159	\$0	\$1,042,512	\$7,406,457	\$0	\$7,406,457
	.i						; :		.; !
121 Accounts Receivable - PHA Projects	; ;	\$57,140					\$57,140		\$57,140
122 Accounts Receivable - HUD Other Projects	.} ¦			\$4,822			\$4,822	{ :	\$4,822
124 Accounts Receivable - Other Government	. <del> </del>		\$79,861			\$256,763	\$336,624	{ :	\$336,624
125 Accounts Receivable - Miscellaneous	!							 !	······································
126 Accounts Receivable - Tenants									: !
126.1 Allowance for Doubtful Accounts -Tenants		;·····					<u> </u>		<u> </u>
126.2 Allowance for Doubtful Accounts - Other	- <del> </del>	\$0	\$0	\$0		\$0	\$0	!	\$0
127 Notes, Loans, & Mortgages Receivable - Current	·}	†		, , , , , , , , , , , , , , , , , , ,			}		<u> </u>
128 Fraud Recovery		·							
128.1 Allowance for Doubtful Accounts - Fraud		·							÷
129 Accrued Interest Receivable	. <del> </del>	\$31,958	! !				\$31,958	: :	\$31,958
120 Total Receivables, Net of Allowances for Doubtful Accounts	!	\$89,098	\$79,861	\$4,822	\$0	\$256,763	\$430,544	\$0	\$430,544
		400,000		ψ1,022		4200,700	\$ 100,011		<b>V</b> 100,011
131 Investments - Unrestricted	· <del> </del>	·							÷
132 Investments - Restricted									÷
135 Investments - Restricted for Payment of Current Liability		-	! ! !				! 		<u>.</u>
142 Prepaid Expenses and Other Assets	.; !		! !				! ,		 !
143 Inventories		ļ							
143.1 Allowance for Obsolete Inventories		÷							
144 Inter Program Due From		÷				\$79,000	\$79,000	-\$79,000	\$0
145 Assets Held for Sale	!	<del>.</del>	! !			ψ1 9,000	\$73,000	-91 3,000	ψο
150 Total Current Assets		\$6,450,550	\$80,195	\$6,981	\$0	\$1,378,275	\$7,916,001	-\$79,000	\$7,837,001
100 Total Guitelit Assets	. <del> </del>	\$0,430,330	ψου, 193	ф0,901	ΨΟ	\$1,370,273	\$7,910,001	-979,000	\$7,037,001
161 Land		÷			\$480,000		\$480,000		\$480,000
162 Buildings	ļ	÷			ψ+00,000		φ+ου,υου	ļ	φ+ου,υου
163 Furniture, Equipment & Machinery - Dwellings			: !				: %	: {	· 
164 Furniture, Equipment & Machinery - Administration	. i !	: :	i !!				i 	: !	; 
165 Leasehold Improvements	!	<u> </u>					i 	i	<u>;</u> !
166 Accumulated Depreciation	-	ļ					, , ,		ļ
		<u> </u>						: 	÷
167 Construction in Progress  168 Infrastructure		ļ	: 					: !	ļ
160 Total Capital Assets, Net of Accumulated Depreciation	ļ	<b></b>	фо.	<b>#</b> 0	£400.000	<b></b>	¢400.000	<b>C</b> O	¢400.000
	:	\$0	\$0	\$0	\$480,000	\$0	\$480,000	\$0	\$480,000

	Project Total	14.871 Housing Choice Vouchers	14.241 Housing Opportunities for Persons with AIDS	14.238 Shelter Plus Care	14.218 Community Development Block Grants/Entitlement Grants	2 State/Local	Subtotal	ELIM	Total
171 Notes, Loans and Mortgages Receivable - Non-Current	6	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	#				%	4	**************************************
172 Notes, Loans, & Mortgages Receivable - Non Current - Past Due		:	!				,		[
173 Grants Receivable - Non Current	; !	·	!				; !	i	!
174 Other Assets	; ;	·}	i !				; i i	i !	}
176 Investments in Joint Ventures	L		{ !				\ ! !	{ :	
180 Total Non-Current Assets	b	\$0	\$0	\$0	\$480,000	\$0	\$480,000	\$0	\$480,000
190 Total Assets		\$6,450,550	\$80,195	\$6,981	\$480,000	\$1,378,275	\$8,396,001	-\$79,000	\$8,317,001
		;	4				;	i	}
311 Bank Overdraft			!				,		!
312 Accounts Payable <= 90 Days	     	\$29,441	\$920	\$5,061		\$8,412	\$43,834	:	\$43,834
313 Accounts Payable >90 Days Past Due	*	->	# ! !				> ! !		; ;
321 Accrued Wage/Payroll Taxes Payable	r					\$179,557	\$179,557	,	\$179,557
322 Accrued Compensated Absences - Current Portion	; !		!			\$52,097	\$52,097	i	\$52,097
324 Accrued Contingency Liability	; :	÷	<del> </del>				; !	i	
325 Accrued Interest Payable	h	!	{ :				}	{ :	}
331 Accounts Payable - HUD PHA Programs	h = = = = = = = = = = = = = = = = = = =	·}					`	! !	
332 Account Payable - PHA Projects	;	!	i !				; ! !	i !	!
333 Accounts Payable - Other Government	; :		<del> </del>				; !	;	}
341 Tenant Security Deposits			<del> </del>				}		}
342 Deferred Revenues		ļ		\$1			\$1	{ :	\$1
343 Current Portion of Long-term Debt - Capital Projects/Mortgage Revenue Bonds	L							{ !	1
344 Current Portion of Long-term Debt - Operating Borrowings	L	·	4				`	4	
345 Other Current Liabilities	,	!	!				, ! !	,	[
346 Accrued Liabilities - Other	; :		i				; ! !	!	; !
347 Inter Program - Due To		·}	\$79,000				\$79,000	-\$79,000	\$0
348 Loan Liability - Current	L		{ !				\ ! !	{ :	
310 Total Current Liabilities	b	\$29,441	\$79,920	\$5,062	\$0	\$240,066	\$354,489	-\$79,000	\$275,489
351 Long-term Debt, Net of Current - Capital Projects/Mortgage Revenue			 						
352 Long-term Debt, Net of Current - Operating Borrowings			<del> </del>				} !	i	!
353 Non-current Liabilities - Other	L	\$227,198	† !				\$227,198	!	\$227,198
354 Accrued Compensated Absences - Non Current	h = = = = = = = = = = = = = = = = = = =					\$34,731	\$34,731	4	\$34,731
355 Loan Liability - Non Current	beeeseeseesees   	· · · · · · · · · · · · · · · · · · ·	4				`*************************************	4	
356 FASB 5 Liabilities	,	:	 !				,		!
357 Accrued Pension and OPEB Liabilities	; :	!	i !				; !	i	!
350 Total Non-Current Liabilities		\$227,198	\$0	\$0	\$0	\$34,731	\$261,929	\$0	\$261,929
300 Total Liabilities	: :	\$256,639	\$79,920	\$5,062	\$0	\$274,797	\$616,418	-\$79,000	\$537,418
	!		! !					: :	

	Project Total		Persons with AIDS		14.218 Community Development Block Grants/Entitlement Grants	2 State/Local	Subtotal	ELIM	Total
508.1 Invested In Capital Assets, Net of Related Debt	 			i i	\$480,000		\$480,000		\$480,000
511.1 Restricted Net Assets		\$340,157					\$340,157		\$340,157
512.1 Unrestricted Net Assets	 	\$5,853,754	\$275	\$1,919	\$0	\$1,103,478	\$6,959,426		\$6,959,426
513 Total Equity/Net Assets		\$6,193,911	\$275	\$1,919	\$480,000	\$1,103,478	\$7,779,583	\$0	\$7,779,583
600 Total Liabilities and Equity/Net Assets	 	\$6,450,550	\$80,195	\$6,981	\$480,000	\$1,378,275	\$8,396,001	-\$79,000	\$8,317,001

	Project Total	14.871 Housing Choice Vouchers	14.241 Housing Opportunities for Persons with AIDS	0	14.218 Community Development Block Grants/Entitlement Grants	2 State/Local	Subtotal	ELIM	Total
70300 Net Tenant Rental Revenue			i ! !	î !	1		1		
70400 Tenant Revenue - Other									
70500 Total Tenant Revenue		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			! !	! !			 		
70600 HUD PHA Operating Grants	!	\$53,014,878	\$497,999	\$2,884,544			\$56,397,421		\$56,397,421
70610 Capital Grants			i ! !	í !					
70710 Management Fee									
70720 Asset Management Fee									
70730 Book Keeping Fee									
70740 Front Line Service Fee		}	1 ! !	}					
70750 Other Fees	:	:	! !	 			 		
70700 Total Fee Revenue	:		: :	, , ,			\$0	\$0	\$0
			: :						
70800 Other Government Grants						\$1,498,834	\$1,498,834		\$1,498,834
71100 Investment Income - Unrestricted		\$53,173				\$9,057	\$62,230		\$62,230
71200 Mortgage Interest Income	! !	: :		}	 		1		
71300 Proceeds from Disposition of Assets Held for Sale					! !		7		
71310 Cost of Sale of Assets		,	7	,	1 1 1		,		
71400 Fraud Recovery		\$62,270	7	,	]		\$62,270		\$62,270
71500 Other Revenue	!	\$281,773		}		\$746	\$282,519		\$282,519
71600 Gain or Loss on Sale of Capital Assets					1				
72000 Investment Income - Restricted	!			\					
70000 Total Revenue		\$53,412,094	\$497,999	\$2,884,544	\$0	\$1,508,637	\$58,303,274	\$0	\$58,303,274
		,	7	,	, ,		,		

	Project Total	14.871 Housing Choice Vouchers	14.241 Housing Opportunities for Persons with AIDS	14.238 Shelter Plus Care	14.218 Community Development Block Grants/Entitlement Grants	2 State/Local	Subtotal	ELIM	Total
91100 Administrative Salaries		\$1,583,181	\$39,309	\$291,611		\$867,419	\$2,781,520		\$2,781,520
91200 Auditing Fees	.,		7	,					
91300 Management Fee		\$357,020	 				\$357,020		\$357,020
91310 Book-keeping Fee	!			**************************************					•}
91400 Advertising and Marketing	 								!
91500 Employee Benefit contributions - Administrative	   	->		>			**************************************		->
91600 Office Expenses	!	!		,				,	
91700 Legal Expense	· i		! !	;					-
91800 Travel	· <del> </del>		i	}					
91810 Allocated Overhead									
91900 Other		\$1,603,902	\$2,602	\$19,881		-\$1,000,696	\$625,689	4	\$625,689
91000 Total Operating - Administrative		\$3,544,103	\$41,911	\$311,492	\$0	-\$133,277	\$3,764,229	\$0	\$3,764,229
	· i		! !	;					-
92000 Asset Management Fee	: !		i !	}				! !	
92100 Tenant Services - Salaries	: :		† ¦	}				! !	
92200 Relocation Costs		·						! !	
92300 Employee Benefit Contributions - Tenant Services				\					!
92400 Tenant Services - Other	 	-,	,	,			, , , , , , , , , , , , , , , , , , ,	,	:
92500 Total Tenant Services	!	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	!			}				[	!
93100 Water	 	·		**************************************				!	
93200 Electricity	 								!
93300 Gas	! !	->		>			**************************************		->
93400 Fuel	!	!	,	,				,	
93500 Labor	·		7	r				!	
93600 Sewer	! !		† !	}				!	
93700 Employee Benefit Contributions - Utilities								! !	:
93800 Other Utilities Expense		\$1,244		\		\$198,620	\$199,864		\$199,864
93000 Total Utilities	 	\$1,244	\$0	\$0	\$0	\$198,620	\$199,864	\$0	\$199,864
			7	r		<b></b>		, <i></i>	-r
94100 Ordinary Maintenance and Operations - Labor				,					
94200 Ordinary Maintenance and Operations - Materials and Other	!								!
94300 Ordinary Maintenance and Operations Contracts	!	·	! ! !						
94500 Employee Benefit Contributions - Ordinary Maintenance	   	->	4 ! !	}				4 ! !	-
94000 Total Maintenance	!	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	Project Total	14.871 Housing Choice Vouchers	14.241 Housing Opportunities for Persons with AIDS	14.238 Shelter Plus Care	14.218 Community Development Block Grants/Entitlement Grants	2 State/Local	Subtotal	ELIM	Total
95100 Protective Services - Labor									
95200 Protective Services - Other Contract Costs									
95300 Protective Services - Other									
95500 Employee Benefit Contributions - Protective Services									
95000 Total Protective Services		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
96110 Property Insurance									
96120 Liability Insurance									
96130 Workmen's Compensation					!				
96140 All Other Insurance					 				
96100 Total insurance Premiums		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					! !				
96200 Other General Expenses									
96210 Compensated Absences		\$107,578	\$2,264	\$18,880		\$87,905	\$216,627		\$216,627
96300 Payments in Lieu of Taxes									
96400 Bad debt - Tenant Rents									
96500 Bad debt - Mortgages									
96600 Bad debt - Other									
96800 Severance Expense									
96000 Total Other General Expenses		\$107,578	\$2,264	\$18,880	\$0	\$87,905	\$216,627	\$0	\$216,627
96710 Interest of Mortgage (or Bonds) Payable									
96720 Interest on Notes Payable (Short and Long Term)					i !				
{									
96730 Amortization of Bond Issue Costs  96700 Total Interest Expense and Amortization Cost		\$0	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$</b> 0
96700 Total Interest expense and Amonization Cost		φυ	φυ	φυ	φυ	φυ	φυ	φU	φυ
96900 Total Operating Expenses		\$3,652,925	\$44,175	\$330,372	\$0	\$153,248	\$4,180,720	\$0	\$4,180,720
97000 Excess of Operating Revenue over Operating Expenses		\$49,759,169	\$453,824	\$2,554,172	\$0	\$1,355,389	\$54,122,554	\$0	\$54,122,554

	Project Total	14.871 Housing Choice Vouchers	14.241 Housing Opportunities for Persons with AIDS	14.238 Shelter Plus Care	14.218 Community Development Block Grants/Entitlement Grants	2 State/Local	Subtotal	ELIM	Total
97100 Extraordinary Maintenance									
97200 Casualty Losses - Non-capitalized									
97300 Housing Assistance Payments		\$48,483,934	\$463,196	\$2,670,460		\$1,373,408	\$52,990,998		\$52,990,998
97350 HAP Portability-In									
97400 Depreciation Expense		\$0					\$0		\$0
97500 Fraud Losses									
97600 Capital Outlays - Governmental Funds									
97700 Debt Principal Payment - Governmental Funds					,				
97800 Dwelling Units Rent Expense					,				
90000 Total Expenses		\$52,136,859	\$507,371	\$3,000,832	\$0	\$1,526,656	\$57,171,718	\$0	\$57,171,718
					:				
10010 Operating Transfer In			\$8,500	\$106,000	: :	\$4,500	\$119,000	-\$119,000	\$0
10020 Operating transfer Out		-\$114,500				-\$4,500	-\$119,000	\$119,000	\$0
10030 Operating Transfers from/to Primary Government									
10040 Operating Transfers from/to Component Unit					! !				
10050 Proceeds from Notes, Loans and Bonds					: :				
10060 Proceeds from Property Sales		``````````````````````````````````````	 		 				
10070 Extraordinary Items, Net Gain/Loss					,				
10080 Special Items (Net Gain/Loss)									
10091 Inter Project Excess Cash Transfer In					:				
10092 Inter Project Excess Cash Transfer Out					 				
10093 Transfers between Program and Project - In			1		i i				
10094 Transfers between Project and Program - Out		,	 		 				1
10100 Total Other financing Sources (Uses)		-\$114,500	\$8,500	\$106,000	\$0	\$0	\$0	\$0	\$0
					1i				
10000 Excess (Deficiency) of Total Revenue Over (Under) Total Expenses		\$1,160,735	-\$872	-\$10,288	\$0	-\$18,019	\$1,131,556	\$0	\$1,131,556

	Project Total	14.871 Housing Choice Vouchers	14.241 Housing Opportunities for Persons with AIDS	0	14.218 Community Development Block Grants/Entitlement Grants	2 State/Local	Subtotal	ELIM	Total
11020 Required Annual Debt Principal Payments		\$0	\$0	\$0	\$0	\$0	\$0		\$0
11030 Beginning Equity		\$5,033,176	\$1,147	\$12,207	\$480,000	\$1,121,497	\$6,648,027		\$6,648,027
11040 Prior Period Adjustments, Equity Transfers and Correction of Errors									
11050 Changes in Compensated Absence Balance									
11060 Changes in Contingent Liability Balance									
11070 Changes in Unrecognized Pension Transition Liability					 				
11080 Changes in Special Term/Severance Benefits Liability									
11090 Changes in Allowance for Doubtful Accounts - Dwelling Rents				,					
11100 Changes in Allowance for Doubtful Accounts - Other									
11170 Administrative Fee Equity		\$5,853,754					\$5,853,754		\$5,853,754
11180 Housing Assistance Payments Equity		\$340,157					\$340,157		\$340,157
11190 Unit Months Available		74118	707	4302		2868	81995		81995
11210 Number of Unit Months Leased		72875	707	4302		2640	80524		80524
11270 Excess Cash									
11610 Land Purchases									
11620 Building Purchases									
11630 Furniture & Equipment - Dwelling Purchases									
11640 Furniture & Equipment - Administrative Purchases					 				
11650 Leasehold Improvements Purchases									
11660 Infrastructure Purchases					1				
13510 CFFP Debt Service Payments									
13901 Replacement Housing Factor Funds									