



State Auditor
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OFFICE OF THE STATE AUDITOR

E-Update

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1. Pension: Required Municipal Contributions
 2. Released: TIF Newsletter
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1. Pension: Required Municipal Contributions

Lump sum volunteer fire relief associations were required to certify the 2011 Schedule Form to the governing body of the affiliated municipality or independent nonprofit firefighting corporation by August 1. The 2011 Schedule Form determines the relief association's projected assets and liabilities for 2011 and the minimum required contribution for 2012.

The required contribution amount must be paid to the relief association during calendar year 2012. For more information regarding required municipal contribution calculations, see the Statement of Position on this topic at:

<http://www.auditor.state.mn.us/default.aspx?page=20110527.009>.

2. Released: TIF Newsletter

The August **TIF Newsletter** has been released. The newsletter contains information on outstanding 2010 TIF Reporting Forms and on the extension of the jobs program. To view the complete Newsletter, please go to:

<http://www.auditor.state.mn.us/default.aspx?page=tifDocs>.

3. Avoiding Pitfalls: Data Practices

Local governments must comply with the Minnesota Data Practices Act. Towns, however, are generally exempt – only towns in the metropolitan area with urban powers must comply with the Data Practices Act.

The website of the Minnesota Department of Administration's Information Policy Analysis Division (IPAD) has educational materials about the Act and the public's access to local government information according to the Act. The materials can be accessed by going to the IPAD website at <http://www.ipad.state.mn.us/>. You can also contact IPAD by telephone at (651) 296-6733 or (800) 657-3721, or by mail at 201 Administration Building, 50 Sherburne Avenue, Saint Paul, MN 55155.

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