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Minnesota Council on Local Results and Innovation

# State Performance Measurement Program Results Report - July 1, 2017

Prepared for the Office of the State Auditor

Submitted on behalf of Olmsted County by Belinda J. Krenik Director of Communications & Strategic Planning

#### RESOLUTION No. 17-41

WHEREAS, Olmsted County declares its intention to continue its voluntarily participation in the Minnesota Council on Local Results and Innovation (hereinafter "the Council") Standard Performance Measures Program, as it has through past Resolutions No. 2011-038, No. 2012-38, No. 2013-049, No. 2014-046, No. 2015-51, and No. 2016-49.

WHEREAS, Benefits to Olmsted County for participation in the Council's comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute, (\$0.14 per capita in local government aid, not to exceed \$25,000); and

WHEREAS, Any jurisdiction participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, Olmsted County has adopted and implemented at least 10 of the performance measures, as developed by the Council, and integrated these measures into its Managing for Results (M4R) Strategic Management System to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and

NOW THEREFORE LET IT BE RESOLVED THAT, Olmsted County will continue to report the results of the performance measures to its residents by the end of the year through publication, direct mailing, posting on the County's website, or through a public hearing at which the budget and levy will be discussed and public input allowed; and

BE IT FURTHER RESOLVED, Olmsted County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the County, along with this resolution by July 1, 2017.

Dated at Rochester, Minnesota this 20th day of June, 2017.

OLMSTED COUNTY BOARD OF COMMISSIONERS

Kenneth Brown, Chairperson

ATTEST:

Heid Welsch, Clerk/Deputy Administrator

Olmsted County has been a voluntary participant in the Minnesota Council on Local Results and Innovation's (Council's) Standard Performance Measure Program since 2011.

In Olmsted County, our strategic management system is called "Managing for Results" (M4R). M4R includes county-wide performance measures as well as a framework for departments to report on performance measures specific to their service area.

As required since 2013's report, we need to show the Council how these measures have been adopted and implemented into our performance measurement system. Olmsted County's performance measures and results have been organized within our M4R Strategy Map and Balanced Scorecard format.

The Council also believes counties should adopt community goals related to the services that are provided. In Olmsted County, we have adopted Strategic Priorities for each of the balanced scorecard perspectives (categories of performance) including Build the Community. These community-related goals/priorities include: Plan for the Future; Assure Effective, Accessible and Responsive Services; Assure a Safe and Healthy Community; and Be Good Stewards of Our Environment.

Definitions of our Strategic Priorities and the components of our Balanced Scorecard Template are included in this report. Please note:

Olmsted County Strategy Map – Page 3. Each "bubble" within the four perspectives represents a county-wide strategic priority. The Building the Community perspective is especially aligned with community goals.

Strategic Priority Definitions – Page 4.

Template of Balanced Scorecard Components and Definitions – Page 5.

Balanced Scorecard Excerpt containing our eleven State Standard Performance Measures and Results – Pages 6-13.

Definition of Terms used on the Strategy Map:

Mission = Why We Exist

<u>Vision</u> = A word picture of a desired future state

<u>Values</u> = Represent the deeply held beliefs within the organization and are demonstrated through the day-to-day behaviors of employees.

Per the Council's reporting requirements, a copy of the resolution approved by the Olmsted County Board to participate in this program will be submitted electronically to the Minnesota Office of the State Auditor, along with this report.

- Belinda J. Krenik, Director of Communications & Strategic Planning, July 1, 2017.



Olmsted County's Strategic Management System

### Olmsted County Strategy Map

**MISSION:** Provide the foundation of a vibrant community

VISION: A dynamic, world-class County delivering excellence every day

VALUES: Integrity, Innovation, Pro-Activity, Respect, Reliability

#### Assure Effective, **Build the** Be Good Stewards Assure a Safe and Accessible and **Community** of Our Environment **Healthy Community** Responsive Services **Manage the Exercise Sound** Plan Resources Fiscal Management for the **Run the** Pursue Operational Communicate the Future **Business** Excellence Value We Provide Cultivate **Develop the Encourage Learning** Recruit and Retain Well-Trained and **Employees Excellent** and and Responsive Growth Diverse Staff Leadership



Olmsted County's Strategic Management System

## **County-wide Strategic Priorities**

**Strategic Priorities**—are the broad directional areas or methods our organization needs to pursue to take us from where we are today – to achieving our vision: should be easy to understand, brief and broad, measurable, no "start/stop" time.

STRATEGIC PRIORITY	DEFINITION
Plan for the Future	We anticipate issues and opportunities and develop strategies to successfully position our organization to meet the needs of our residents.
Assure Effective, Accessible and Responsive Services	Community members are confident that County Government is providing valuable services and achieving expected results; staff and elected officials are easily contacted; and community needs are responded to quickly and sufficiently.
Assure a Safe and Healthy Community	Community members feel safe. Good health is encouraged through promotion of healthy lifestyle choices. The general economic conditions of individuals and the community are improving.
Be Good Stewards of Our Environment	The County promotes and models reasonably sustainable, use of natural resources.
Exercise Sound Fiscal Management	The County delivers services in a cost-effective manner and ensures adequate resources to carry out its responsibilities; the County's infrastructure assets are managed responsibly.
Pursue Operational Excellence	The County employs a culture of continuous improvement and seeks to improve operations by implementing best practices and research-based programs.
Communicate the Value We Provide	The County seeks effective tools and messages to provide meaningful information about the impact of the work we do.
Recruit and Retain Excellent and Diverse Staff	The County recruits and retains a diverse, highly competent first-rate staff. We understand a diverse, first-rate staff makes us a stronger and smarter, more effective organization.
Encourage Learning and Growth	The County's working environment enables an inspired workforce with many opportunities for learning and growth.
Cultivate Well-Trained and Responsive Leadership	Personal actions of senior leaders (Department Heads and Administration) guide and sustain the organization by supporting and promoting the County's vision, creating opportunities for open communication throughout the organization, assuring a positive work environment, and encouraging high performance.



# **Balanced Scorecard Template**

Perspectives	Strategic Priorities	Performance Measures	Targets and Results	Initiatives	Owners
Categories of performance:  Build the Community (Customer/Stakeholder)  Manage the Resources (Financial/Asset Management)  Run the Business (Internal Business Processes)  Develop the Employees (Learning & Growth)	Broad directional areas or methods organization needs to take us from where we are today – to achieving our vision.	Standards used to evaluate and communicate performance against expected results.	Targets Desired results of measures.  Results What actually happened numerically, qualitatively, etc.	Specific program, activity, project or action we will undertake in an effort to meet or exceed our performance targets.	Individuals responsible for reporting on specific performance measure results.

#### MANAGING FOR RESULTS (M4R) - OLMSTED COUNTY'S STRATEGIC MANAGEMENT SYSTEM

# Olmsted County Balanced Scorecard – Standard State Performance Measures July 1, 2016 – July 1, 2017

Administration ♦ Community Services ♦ County Attorney's Office ♦ Data Practices, Intergovernmental Relations, and Organizational Development

♦ Environmental Resources ♦ Facilities & Building Operations ♦ Finance

Human Resources ♦ Information Technology Solutions ♦ Property Records & Licensing ♦ Public Health Services
Public Works ♦ Rochester/Olmsted Planning ♦ Sheriff's Office

Mission: Provide the foundation of a vibrant community
Vision: A dynamic, world-class County delivering excellence every day
Values: Integrity, Innovation, Pro-Activity, Respect, Reliability

As voluntary participants in the Minnesota Council on Local Results and Innovation's State Performance Measures Program, we have adopted and implemented 11 state-approved performance measures. The requirement is a minimum of ten.

#### Types of Model Program Measures (as defined by the Council):

maging for

**Outcome** – describe the results of service efforts. Used to help assess whether the outcome goals/targets are being met. **Output** – details the units produced, goods or service provided, or people served.

Here are the results as integrated into our Managing for Results (M4R) system framework:

PERFORMANCE MEASURES	TARGETS AND RESULTS	INITIATIVES	OWNERS
PERSPECTIVE: BUILD THE COMMUNI	TY/Strategic Priority: 1. Assure Effective, Accessibl	e and Responsive Services	
State Performance Measure 1.1 – Public Works	<b>1.1.1</b> Olmsted County has 512 miles of roadway under its jurisdiction for snow and ice control. The Olmsted County Snow and Ice Policy has different requirements based on	magnesium chloride and pre-wetting	Public Works Director Mike Sheehan
during a Snow Event	the classification of the roads. Our highest classification of road requires substantially bare pavement within 48 hours of the event:	safe and serviceable condition throughout	
Measure Type: Output  "Arterials" - Both classes serve to carry	<ul><li>a. Principal Arterial – Within 48 hours.</li><li>b. Minor Arterial – Within 72 hours.</li></ul>	Participate in Automated Vehicle Location (AVL) system project to gather data about a plow truck's location and other information,	
longer-distance flows between important centers of activity. Arterials are laid out as the backbone of a traffic network and		which gives maintenance personnel more information to respond to changing conditions.	
should be designed to afford the highest level of service, as is practical.*	2015-2016 Snow Season (59.12" of snow)		

PERFORMANCE MEASURES	TARGETS AND RESULTS	INITIATIVES	OWNERS
* Neuman, Timothy R (1992). "Roadway Geometric Design". In Institute of Traffic Engineers. <i>Traffic Engineering Handbook</i> . Prentice Hall. p. 155. ISBN 0-13-926791-3.			
Public Works	1.2.1 Average PCI score of 72.  Results: 2016 PCI score data not available in time for July 1, 2017 report due date. Will update as soon as data is obtained.  2015:  a. Bituminous (asphalt) pavement – 73  b. Concrete pavement - 87	Will update as soon as 2016 data is available.  Secure adequate funding for capital improvement projects.  In 2015, approximately 35 miles of bituminous roadway had reclamation and overlay work performed on them.  Reclamation is a process that rebuilds worn out asphalt pavements by recycling the existing roadway.	Public Works Director Mike Sheehan
Property Records, Valuation, Assessment Real Estate Document Turnaround	<ul> <li>1.3.1 Turn-around time for recording, indexing and returning real estate documents require a 10-day turn-around time 90% of the time, (Minnesota Statutes 357.182, Subd 6 by the year 2011).</li> <li>Results: Target exceeded. <ul> <li>5 day turn-around for eRecorded documents and 10 day turnaround for paper Recorded documents.</li> </ul> </li> </ul>	Increase in imaged documents to provide improved disaster recovery and online access to documents.	Property Records and Licensing Director Mark Krupski

PERFORMANCE MEASURES	TARGETS AND RESULTS	INITIATIVES	OWNERS
State Performance Measure 1.4 – Elections  Accuracy of Post-Election Audit Measure Type: Outcome Included in this year's report due to General Election in 2016.	1.4.1 Voting system results reconciled against hand counts of three random precincts need to be within one-half of one percent.  Results: 2016 - Target met.	precincts for estimated population of 151.000 with 85.000 registered voters.	Property Records and Licensing Director Mark Krupski
State Performance Measure 1.5 – Veterans' Services  Measure Type: Output New Measure introduced in July 1, 2014 Report  Senior Veterans' Services Officer Neil Doyle resigned from Olmsted County to work for Hennepin County on June 26, 2017.  This measure was updated using applicable 2016 data, where available, as presented by Mr. Doyle at Human Services Committee on June 20, 2017.	1.5.1 Federal and State dollars brought into county for veterans' benefits, (No established target provided by Minnesota Council on Local Results and Innovation).  Community Services' M4R Target: Maximize State and Federal Veteran's Administration (VA) expenditures in Olmsted County.  Results: Olmsted County Veteran Services - 2016	through Microsoft Lync© which gives Veterans' Services Officers (VSOs) the ability to problem solve and fact find much more efficiently than before.  Request and coordinate delivery of durable medical equipment, accessibility tools, and prosthetics through the Disabled American Veterans (DAV) Donor Connect Program.  Attend court proceedings and child protection hearings involving our veteran families.  Assist Olmsted County Veterans in securing SSAP Benefits for Dental Assistance Ontical	Senior Veterans' Services Officer Neil Doyle

PERFORMANCE MEASURES	TARGETS AND RESULTS	INITIATIVES	OWNERS			
PERSPECTIVE: BUILD THE COMMUNITY/Strategic Priority: 2. Assure a Safe and Healthy Community						
Public Safety  Reduced Recidivism  Measure Type: Outcome  Please note:  State measurement language is different	2.1.1 Recidivism is reduced after supervision [adults] – Dodge/Fillmore/Olmsted County (DFO).  a. 85% of DFO probationers with a felony case remain free of felony conviction within 3 years of discharge from supervision.  b. 75% of DFO supervised releasees remain free of felony conviction within 3 years of discharge.  Results:  a. 2016 – 91% Target exceeded.  2015 – 93%  b. 2016 – 78% Target exceeded.  2015 – 78%	Coordinate Olmsted County Drug Court.  Partner with Damascus Way Halfway House Program.  Apply Research-driven practices.  Teach Cognitive Skills Programming.  Use Validated Risk Needs Assessment.  Provide Intensive Supervision.  Offer Domestic Violence Education and Treatment.  Prioritize supervision and treatment interventions to higher risk clients.  Target interventions to reduce risk.  Utilize effective communication and motivational interview strategies to enhance positive change.	Corrections Director Travis Gransee			
Public Health	2.2.1 Comparable Life Expectancies: United States = 78.8 Years State of Minnesota = 80.85 years	A long-term commitment by the Olmsted County Board of Commissioners supports a strong local public health system that contributes to longer life expectancy.	Public Health Services Director Pete Giesen			

PERFORMANCE MEASURES	TARGETS AND RESULTS	INITIATIVES	OWNERS
Measure Type: Outcome	Results: Target "Generally" exceeded State and U.S. Average Life Expectancy. 2014 data most recent data available.  Generally  82.9 Years (Reported in 2014)  82.7 Years (Reported in 2013)  82.4 Years (Reported in 2012 based on 2008-2010 data)  By Gender  Male  80.4 Years (Reported in 2013)  80.1 Years (Reported in 2012 based on 2008-2010 data)  Female  85.2 Years (2014)  84.7 Years (Reported in 2013)  84.4 Years (Reported in 2012 based on 2008-2010 data)  Data sources: Minnesota Department of Health, Center for Health Statistics; United States Census	Successful award of five-year accreditation status by the Public Health Accreditation Board (PHAB), 6/16/2017. Olmsted County Public Health Services (OCPHS) is the only local public health agency in the state outside of the metro area to achieve PHAB accreditation.  Programs and initiatives throughout Olmsted County reflect the Six Areas of Local Public Health Responsibility which collectively lead to extended – and healthier – lives.  1. Promote Healthy Communities and Healthy Behaviors. 2. Assure the Quality and Accessibility of Health Services. 3. Prevent the Spread of Infectious Diseases. 4. Prepare for and Respond to Disasters and Assist Communities in Recovery. 5. Protect Against Environmental Hazards. 6. Assure an Adequate Local Public Health Infrastructure.  Multiple other initiatives undertaken for specific focus areas which contribute to overall Life Expectancy outcomes, (ex: Public Health Services and Rochester Parks and Recreation are Minnesota Super Bowl Host Committee (MNSBHC)'s Super Bowl Legacy Fund grant recipient (February 2017). The grant helps the county create an active mobile playground: a trailer loaded with interactive games and equipment that will travel to various locations, such as	

PERFORMANCE MEASURES	TARGETS A	ND RESULT	S			INITIATIVES	OWNERS
						parks, schools and churches, year-round to engage kids and families in games and physical activity).	
Social Services  Maltreatment Recurrence  Measure Type: Outcome		of maltreatn intervention view/CFSR I veater	nent WITH on, (Child a anguage). vailable at t	IN 6 MON nd Family	ITHS	Collaborate with law enforcement, medical personnel, and other agency staff working with the family as well as extended family members and friends.  Think through family strengths and dangers, enabling explicit risk assessments.  Lead explicit decision making about the best course of action for children.  Engage with families to help them to change.  Utilize differential response and early intervention services.  Use Family Involvement Strategies (FIS): Case Planning Conferences and Family Group Conferences.	
Taxation  Level of Assessment Ratio	and 105%	dated table a	nd results re	equested –		Assessment aides assist Assessment Services personnel in revaluation.  State law mandates that 20% (quintile) of the total county parcels be increased.	Property Record and Licensing Director Mark Krupski
Measure Type: Outcome The Level of Assessment Ratio refers mainly to the median sales ratio which is highlighted in this chart. The Sales Ratio	, ,	•	elow for Det	ails	# Sales	the total county parcels be inspected annually. PRL has met this requirement with the 2016 Assessment.	
Criteria set forth by the Minnesota  Department of Revenue is listed below:	Residential  Commercial	95.81 Acceptable 93.45 Acceptable	8.32 Excellent 13.49 Acceptable	1.01 Acceptable 1.09	2,723		

Median 90% - 105%	PERFORMANCE MEASURES	TARGETS AND RESULTS	INITIATIVES	OWNERS
Price Related Differential (PRD) - a regressive indicates that high value properties are under-appraised relative to low value properties and progressive indicates that lower priced	Median 90% - 105%  COD 0-10 11-19 >20 Excellent Acceptable Poor  PRD 97-1.02 <.97 >1.02 Acceptable Progressive Regres -sive  Median—compares sale prices against assessed values.  Coefficient of Dispersion (COD) - measures assessment uniformity.  Price Related Differential (PRD) - a regressive indicates that high value properties are under-appraised relative to low value properties and	Apartment 95.02 **Not Calc sample too small too small  Agriculture 96.04 Not Calc sample too small  *The "2016" assessment is based upon sales from October 1, 2014 through September 30, 2015.  The assessment date is January 2, 2016, which is based upon sales and inspection activity occurring in 2015 and the last quarter of 2014.  **PRD and COD are not calculated when there are 30 or	INITIATIVES	OWNERS

#### PERSPECTIVE: BUILD THE COMMUNITY/Strategic Priority: 3. Be Good Stewards of Our Environment

## **State Performance Measure 3.1 – Environment**

Recycling Percentage (Council Language)
Beneficial Use of Waste (in accordance
with State Solid Waste Hierarchy – Environmental
Resources' M4R Performance Measure Language)

**Measure Type:** Output *New Measure for July 1, 2014 Report* 

**3.1.1 Recycling Percentage.** (No established target provided by Minnesota Council on Local Results and Innovation).

#### **Environmental Resources' M4R Target:**

- a. 45% Recycling Rate.
- b. 90% of processable waste processed at Olmsted Waste-to-Energy-Facility (OWEF).
- c. >10% household participation in Hazardous Waste reduction program.

Results: Targets exceeded "b".

Report to be updated upon receive of data for

"a" and "c".

2016 Results

Participate in the annual "Help Make Environme Rochester A Litter Bit Better" cleanup event. Resources

Participate in Arbor Day Celebration.

Act on commitment to environmental education by teaming up with elementary school students to spread the word on the proper place for waste in Olmsted County.

Promote "Borrow A Bin" option to make it easy for outdoor party guests easy to recycle.

Environmental Resources Director John Helmers

PERFORMANCE MEASURES TARG	GETS AND RESULTS	INITIATIVES	OWNERS
b. c. 201 a.	NA 100% NA 015 Results 59% 100%		

#### PERSPECTIVE: Manage the Resources/Strategic Priority: 4. Exercise Sound Fiscal Management

#### State Performance Measure 4.1 -**Budget, Financial**

#### **Bond Rating**

**Measure Type:** Outcome New Measure introduced in July 1, 2014

Report

Note: Chief Financial Officer Bob Bendzick retired on May 31, 2017. New CFO, Wilfredo Román Cátala will be owner of this measure for next year's report.

4.1.1 Standard & Poor's Ratings Services or Moody's Investor Services. (No established target provided by Minnesota Council on Local Results and Innovation).

Finance's M4R Target: Maintain our bond rating.

**Results**: Target met – Rating maintained: **Olmsted County "AAA" Standard & Poor's Rating Services** 

The company rates borrowers on a scale from AAA to D. Investment Grade: An organization who owes debt rated 'AAA' has extremely strong capacity to meet its financial commitments. 'AAA' is the highest issuer credit rating assigned by Standard & Poor's.

Maintain consistent internal control systems. Chief Financial Set example for staff and customers that demonstrates a commitment to ethical and careful work.

Work with departments to correct problems.

Continue to earn a Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada. The Certificate is the highest form of recognition for excellence in state and local government financial reporting.

Officer Bob

Bendzick