#### RESOLUTION No. 16 - 49

WHEREAS, Olmsted County declares its intention to continue its voluntarily participation in the Minnesota Council on Local Results and Innovation (hereinafter "the Council") Standard Performance Measures Program, as it has through past Resolutions No. 2011-038, No. 2012-38, No. 2013-049, No. 2014-046, No. 2015-51.

WHEREAS, Benefits to Olmsted County for participation in the Council's comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute, (\$0.14 per capita in local government aid, not to exceed \$25,000); and

WHEREAS, Any jurisdiction participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, Olmsted County has adopted and implemented at least 10 of the performance measures, as developed by the Council, and integrated these measures into its Managing for Results (M4R) Strategic Management System to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and

NOW THEREFORE LET IT BE RESOLVED THAT, Olmsted County will continue to report the results of the performance measures to its residents by the end of the year through publication, direct mailing, posting on the County's website, or through a public hearing at which the budget and levy will be discussed and public input allowed; and

BE IT FURTHER RESOLVED, Olmsted County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the County, along with this resolution by July 1, 2016.

Dated at Rochester, Minnesota this 21st day of June, 2016.

OLMSTED\_COUNTY BOARD OF COMMISSIONERS

Stephanie Podylke, Chairperson

ATTEST:

Richard G. Devlin, Clerk/Administrator

Olmsted County has been a voluntary participant in the Minnesota Council on Local Results and Innovation's (Council's) Standard Performance Measure Program since 2011.

In Olmsted County, our strategic management system is called "Managing for Results" (M4R). M4R includes county-wide performance measures as well as a framework for departments to report on performance measures specific to their service area.

As required since 2013's report, we need to show the Council how these measures have been adopted and implemented into our performance measurement system. Olmsted County's performance measures and results have been organized within our M4R Strategy Map and Balanced Scorecard format.

The Council also believes counties should adopt community goals related to the services that are provided. In Olmsted County, we have adopted Strategic Priorities for each of the balanced scorecard perspectives (categories of performance) including Build the Community. These community-related goals/priorities include: Plan for the Future; Assure Effective, Accessible and Responsive Services; Assure a Safe and Healthy Community; and Be Good Stewards of Our Environment.

Definitions of our Strategic Priorities and the components of our Balanced Scorecard Template are included in this report. Please note:

Olmsted County Strategy Map – Page 3. Each "bubble" within the four perspectives represents a county-wide strategic priority. The Building the Community perspective is especially aligned with community goals.

Strategic Priority Definitions – Page 4.

Template of Balanced Scorecard Components and Definitions – Page 5.

Balanced Scorecard Excerpt containing our twelve State Standard Performance Measures and Results – Pages 6-14.

Definition of Terms used on the Strategy Map:

<u>Mission</u> = Why We Exist

<u>Vision</u> = A word picture of a desired future state

<u>Values</u> = Represent the deeply held beliefs within the organization and are demonstrated through the day-to-day behaviors of employees.

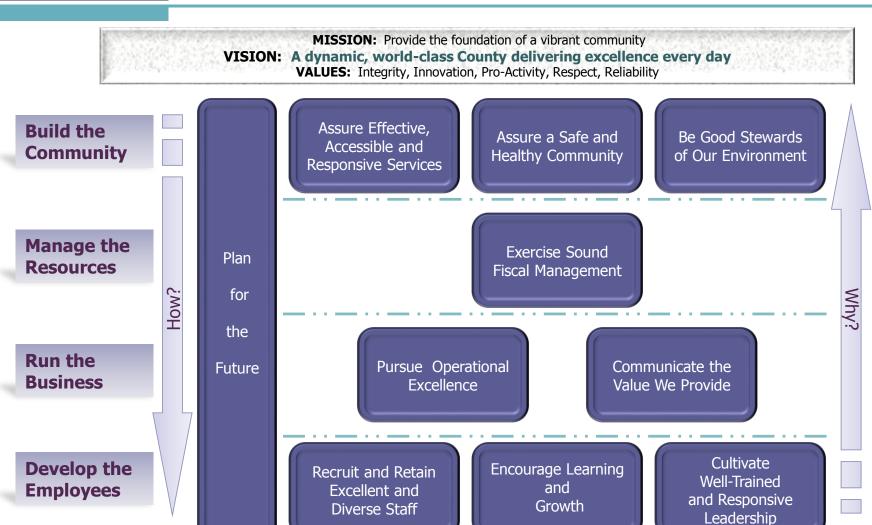
Per the Council's reporting requirements, a copy of the resolution approved by the Olmsted County Board to participate in this program will be submitted electronically to the Minnesota Office of the State Auditor, along with this report.

- Belinda J. Krenik, Director of Communications & Strategic Planning, July 1, 2016.



Olmsted County's Strategic Management System

### Olmsted County Strategy Map





Olmsted County's Strategic Management System

### **County-wide Strategic Priorities**

**Strategic Priorities**—are the broad directional areas or methods our organization needs to pursue to take us from where we are today – to achieving our vision: should be easy to understand, brief and broad, measurable, no "start/stop" time.

STRATEGIC PRIORITY	DEFINITION
Plan for the Future	We anticipate issues and opportunities and develop strategies to successfully position our organization to meet the needs of our residents.
Assure Effective, Accessible and Responsive Services	Community members are confident that County Government is providing valuable services and achieving expected results; staff and elected officials are easily contacted; and community needs are responded to quickly and sufficiently.
Assure a Safe and Healthy Community	Community members feel safe. Good health is encouraged through promotion of healthy lifestyle choices. The general economic conditions of individuals and the community are improving.
Be Good Stewards of Our Environment	The County promotes and models reasonably sustainable, use of natural resources.
Exercise Sound Fiscal Management	The County delivers services in a cost-effective manner and ensures adequate resources to carry out its responsibilities; the County's infrastructure assets are managed responsibly.
Pursue Operational Excellence	The County employs a culture of continuous improvement and seeks to improve operations by implementing best practices and research-based programs.
Communicate the Value We Provide	The County seeks effective tools and messages to provide meaningful information about the impact of the work we do.
Recruit and Retain Excellent and Diverse Staff	The County recruits and retains a diverse, highly competent first-rate staff. We understand a diverse, first-rate staff makes us a stronger and smarter, more effective organization.
Encourage Learning and Growth	The County's working environment enables an inspired workforce with many opportunities for learning and growth.
Cultivate Well-Trained and Responsive Leadership	Personal actions of senior leaders (Department Heads and Administration) guide and sustain the organization by supporting and promoting the County's vision, creating opportunities for open communication throughout the organization, assuring a positive work environment, and encouraging high performance.



## **Balanced Scorecard Template**

Perspectives	Strategic Priorities	Performance Measures	Targets and Results	Initiatives	Owners
Categories of performance:  Build the Community (Customer/Stakeholder)  Manage the Resources (Financial/Asset Management)  Run the Business (Internal Business Processes)  Develop the Employees (Learning & Growth)	Broad directional areas or methods organization needs to take us from where we are today – to achieving our vision.	Standards used to evaluate and communicate performance against expected results.	Targets Desired results of measures.  Results What actually happened numerically, qualitatively, etc.	Specific program, activity, project or action we will undertake in an effort to meet or exceed our performance targets.	Individuals responsible for reporting on specific performance measure results.

# Olmsted County Balanced Scorecard – Standard State Performance Measures July 1, 2015 – July 1, 2016

Administration ♦ Community Services ♦ County Attorney's Office ♦ Data Practices, Staff Development and Intergovernmental Relations ♦ Environmental Resources ♦ Facilities & Building Operations ♦ Finance

Human Resources ♦ Information Technology Solutions ♦ Property Records & Licensing ♦ Public Health Services
Public Works ♦ Rochester/Olmsted Planning ♦ Sheriff's Office

Mission: Provide the foundation of a vibrant community
Vision: A dynamic, world-class County delivering excellence every day
Values: Integrity, Innovation, Pro-Activity, Respect, Reliability

As voluntary participants in the Minnesota Council on Local Results and Innovation's State Performance Measures Program, we have adopted and implemented 12 state-approved performance measures. The requirement is a minimum of ten.

#### **Types of Model Program Measures (as defined by the Council):**

**Outcome** – describe the results of service efforts. Used to help assess whether the outcome goals/targets are being met. **Output** – details the units produced, goods or service provided, or people served.

Here are the results as integrated into our Managing for Results (M4R) system framework:

PERFORMANCE MEASURES	TARGETS AND RESULTS	INITIATIVES	OWNERS						
PERSPECTIVE: BUILD THE COMMUNI	PERSPECTIVE: BUILD THE COMMUNITY/Strategic Priority: 1. Assure Effective, Accessible and Responsive Services								
State Performance Measure 1.1 - Public Safety  Citizens/Residents' Rating of Safety in Their Community  Measure Type: Outcome New Measure introduced in this year's July 1, 2016 Report	<ul> <li>1.1.1 Olmsted County Resident Survey – 2016: Question #4. "How safe or unsafe you feel in Olmsted County" Ratings. (No established target provided by Minnesota Council on Local Results and Innovation).</li> <li>Results: 723 Respondents (36% Response Rate).</li> <li>Average ratings ranged from 38 – 86 on the 100-point scale*, or between "somewhat unsafe" and "very safe".</li> <li>*Zero equals "very unsafe" and 100 is equivalent to "very safe".</li> </ul>	This public safety measure was included in this year's report because we partnered with four other counties (Scott, Washington, St. Louis and Dakota) to conduct a resident survey in February 2016.  The partnership contracted with the National Research Center, Inc., of Boulder, Colorado to conduct, analyze and present the survey results to our County Boards of Commissioners. Results were shared May 2016, complete with national and partner county benchmarks.	Sheriff Kevin Torgerson						

PERFORMANCE MEASURES	TARGETS AND RESULTS	INITIATIVES	OWNERS
	due to distracted or drunk or impaired drivers.  Respondent Characteristics: Olmsted County residents	An engagement campaign is being created through GovDelivery (a digital software communications tool) in collaboration with Olmsted County Administration and Sheriff's Office to respond to the concerns identified in the survey on the topic of public safety.	
State Performance Measure 1.2 – Public Works  Hours to Plow Complete System during a Snow Event  Measure Type: Output  "Arterials" - Both classes serve to carry longer-distance flows between important centers of activity. Arterials are laid out as the backbone of a traffic network and should be designed to afford the highest level of service, as is practical.*  * Neuman, Timothy R (1992). "Roadway Geometric Design". In Institute of Traffic Engineers. Traffic Engineering Handbook. Prentice Hall. p. 155. ISBN 0-13-926791-3.	<ul> <li>1.2.1 Olmsted County has 512 miles of roadway under its jurisdiction for snow and ice control. The Olmsted County Snow and Ice Policy has different requirements based on the classification of the roads. Our highest classification of road requires substantially bare pavement within 48 hours of the event: <ul> <li>a. Principal Arterial – Within 48 hours.</li> <li>b. Minor Arterial – Within 72 hours.</li> </ul> </li> <li>Results: Both Targets met. <ul> <li>2015-2016 (59.12" of snow)</li> <li>2014-2015 Snow Season (48.4" of snow)</li> <li>2013-2014 Snow Season (62.01" of snow)</li> <li>2012-2013 Snow Season (74.0" of snow)</li> <li>2011-2012 Snow Season (20.6" of snow)</li> </ul> </li> </ul>	supplies.	Public Works Director Mike Sheehan
State Performance Measure 1.3 – Public Works  Average County Pavement Condition Rating  Measure Type: Outcome  The County Public Works Department is responsible for about 518 miles of	Results: Targets exceeded for bituminous pavement and concrete pavement.  2015:  a. Bituminous (asphalt) pavement – 73 b. Concrete pavement - 87	Secure adequate funding for capital improvement projects.  In 2015, approximately 35 miles of bituminous roadway had reclamation and overlay work performed on them.  Reclamation is a process that rebuilds worn out asphalt pavements by recycling the existing roadway.	Public Works Director Mike Sheehan

PERFORMANCE MEASURES	TARGETS AND RESULTS	INITIATIVES	OWNERS
roadway: approximately 87 miles of concrete, 293 miles of bituminous and 141 of gravel roadways.  They utilize the Pavement Condition Index (PCI) to evaluate and prioritize upgrades and maintenance of the Highway System. Roads are scored from 0-100 (0 = Failed, 100 = Excellent) based on a number of different factors. The lower the score, the more intense the required maintenance, with reconstruction occurring on the lowest ranked roads.	2014: a. Bituminous (asphalt) pavement – 71 b. Concrete pavement - 83  2013 - 74  2012 – 74  2011 – 74		
State Performance Measure 1.4 – Property Records, Valuation, Assessment  Real Estate Document Turnaround Time Measure Type: Outcome New Measure introduced in July 1, 2014 Report	1.4.1 Turn-around time for recording, indexing and returning real estate documents require a 10-day turn-around time 90% of the time, (Minnesota Statutes 357.182, Subd 6 by the year 2011).  Results: Target met.  5 day turn-around for eRecorded documents and 10 day turnaround for paper Recorded documents.	automates the indexing processing by	Property Records and Licensing Director Mark Krupski
State Performance Measure 1.5 – Veterans' Services  Measure Type: Output New Measure introduced in July 1, 2014 Report	1.5.1 Federal and State dollars brought into county for veterans' benefits, (No established target provided by Minnesota Council on Local Results and Innovation).  Community Services' M4R Target: Maximize State and Federal Veteran's Administration (VA) expenditures in Olmsted County.  Results: Olmsted County Veteran Services - 2015 Veteran Population = 10,646 (a decrease of 222 veterans from 2014)  Federal Expenditures*-(Dollars Expressed in Millions) \$40,546,993 (an increase of \$2,924,993 from 2014)	Assist Olmsted County Veterans in securing SSAP Benefits for Dental Assistance, Optical Assistance, Rent and Utility Assistance, and Subsistence Allowance Benefits.  Engage and leverage key stakeholders through presentations and vendor booths.  Make new claims for service-connected disability compensation or non-service connected disability pension or increase evaluations for existing claims.	Services Officer

PERFORMANCE MEASURES	TARGETS AND RESULTS	INITIATIVES	OWNERS
	*(Compensation & Pension, Education and Vocational Rehab/Employment, Insurance & Indemnities, and Medical Care)  State Soldiers Assistance Program** (SSAP)  Usage — (figure below also includes Local Veteran Service Organizations and non-profit entities financial assistance) (Dollars Expressed in Thousands)  \$141,602.96  **(provides cash assistance in the form of shelter payments/ rent and mortgage, utilities, and personal needs grants to Veterans who are unable to work as a result of a temporary disability)	Make claims for death benefits, Death Pension or Dependency and Indemnity Compensation.  File formal appeals and Notice of Disagreements when claims for benefits are improperly adjudicated.  Send letters to recently discharged veterans to inform them of the benefits that they may be entitled to and available services.	
PERSPECTIVE: BUILD THE COMMUN	ITY/Strategic Priority: 2. Assure a Safe and Healthy	Community	
State Performance Measure 2.1 – Public Safety  Reduced Recidivism  Measure Type: Outcome  Please note:  State measurement language is different than the way we report: asks for percent of adult offenders with a new felony conviction within 3 years of discharge. This difference in reporting was approved by the Office of the State Auditor in 2012.  Definition of Terms:  Probation is a court ordered sanction placing certain conditions on a convicted offender, which could include some local jail or workhouse time, but allowing the offender to remain n the community under the supervision of a probation officer.	2.1.1 Recidivism is reduced after supervision [adults] – Dodge/Fillmore/Olmsted County (DFO).  a. 85% of DFO probationers with a felony case remain free of felony conviction within 3 years of discharge from supervision.  b. 75% of DFO supervised releasees remain free of felony conviction within 3 years of discharge.  Results:  a. 2015 – 93% Target exceeded.  2014 – 91.6% 2013 - 94.5% 2012 – 94% 2011 – 94%  b. 2015 – 78% Target exceeded.  2014 – 72.5% 2013 – 77.1% 2012 – 82%	Research-driven practices.  Odyssey – Crossroads.  Journey Drug Treatment.  Cognitive Skills Programming.  Starting Over Program.  Validated Risk Needs Assessment.  Intensive Supervision.  Sex Offender Treatment.  Gang Intervention Programming.  Domestic Violence Education and Treatment.  Re-Entry Programming.  Prioritize supervision and treatment	Community Services - DFO Community Corrections Director Travis Gransee

PERFORMANCE MEASURES	TARGETS AND RESULTS	INITIATIVES	OWNERS
Supervised Release is the status of a convicted felon who has been released from a state correctional facility. Certain conditions must be met in order to remain in the community.		Target interventions to reduce risk.  Utilize effective communication and motivational interview strategies to enhance positive change.	Dale in the late
State Performance Measure 2.2 – Public Health  Olmsted County Residents' Life Expectancy at Birth  Measure Type: Outcome	2.2.1 Comparable Life Expectancies: United States = 78.61 Years State of Minnesota = 80.85 years  Results: Target "Generally" exceeded State and U.S. Average Life Expectancy. 2014 data most recent data available.  Generally 82.9 Years (2014) 82.7 Years (Reported in 2013) 82.4 Years (Reported in 2012 based on 2008-2010 data)  By Gender Male 80.4 Years (2014) 80.6 Years (Reported in 2013) 80.1 Years (Reported in 2012 based on 2008-2010 data)  Female 85.2 Years (2014) 84.7 Years (Reported in 2013) 84.4 Years (Reported in 2012 based on 2008-2010 data)  Data sources: Minnesota Department of Health, Center for Health Statistics; United States Census	strong local public health system that contributes to longer life expectancy.  Programs and initiatives throughout Olmsted County reflect the <b>Six Areas of Local Public Health Responsibility</b> which collectively lead to extended – and healthier – lives.  1. Promote Healthy Communities and Healthy Behaviors.  2. Assure the Quality and Accessibility of Health Services.  3. Prevent the Spread of Infectious Diseases.  4. Prepare for and Respond to Disasters and Assist	Public Health Services Director Pete Giesen

PERFORMANCE MEASURES	TARGETS AND RESULTS	INITIATIVES	OWNERS
State Performance Measure 2.3 – Social Services  Workforce Participation Rate (WPR)  Measure Type: Outcome  Workforce Participation Rate (WPR) measures work participation for those considered "work ready". This includes Diversionary Work Program (DWP) since this program is actually targeted at a	2.3.1 Minnesota Threshold/Outcome Goal/Target = 39.8% Federal Threshold/Outcome Goal/Target = 45.6% (moving target – represents a change from 2012-2013 year)  Results: State and Federal Targets exceeded.  Among Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP) Recipients:  April 2015 – March 2016 49.7%	Sustainment of Family Support & Assistance (FSA) Strategic Plan.  Continued Cash and Food intake process improvement.  Use of Electronic Document Management System (EDMS) in Public Assistance and Child Support.  Collaborate with employment services vendors Workforce Development Inc. (WDI) and Intercultural Mutual Assistance	Community Services - Family Support and Assistance Director Heidi Welsch
quick (4-month) re-entry service model to get individuals back into the workforce and diverted from landing in MFIP – a longer term program.	2014 - 44.3% 2013 - 48.0% 2012 - 47.4% 2011 - 35.2%	Association (IMAA) in making steady improvements in service delivery – timeliness and accuracy.	
State Performance Measure 2.4 – Social Services  Maltreatment Recurrence  Measure Type: Outcome  Please note: State measurement language is different than the way we report: asks for percentage of children where there is a recurrence of maltreatment within 12 months following an intervention. This difference in reporting was approved by	2.4.1 Percentage of Children where there is NO recurrence of maltreatment WITHIN 6 MONTHS following an intervention, (Child and Family Services Review/CFSR language). 94.6% or Greater  Results: Target exceeded. 2015 - 98% (N = 51 children)  2014 - 100% 2013 - 90% 2012 - 100% 2011 - 97.1%	Utilize differential response and early intervention services.  Use Family Involvement Strategies (FIS).	Community Services – Child and Family Services Director Jodi Wentland
the Office of the State Auditor in 2012.  State Performance Measure 2.5 – Taxation  Level of Assessment Ratio  Measure Type: Outcome	2.5.1 Acceptable: Median ratio falls between 90% and 105%  Results: Targets met for Residential, Commercial, Apartment, and Agricultural.	Assessment aides assist Assessment Services personnel in revaluation.  State law mandates that 20% (quintile) of the total county parcels be inspected	Property Records and Licensing Director Mark Krupski

PERFORMANCE MEASURES			TARGETS A	ND RESULT	гs			INITIATIVES	OWNERS	
The Level of Assessment Ratio refers mainly to the median sales ratio which is highlighted in this chart. The Sales Ratio Criteria set forth by the Minnesota Department of Revenue is listed below:								annually. PRL has met this requirement with the 2016 Assessment.		
Median COD PRD	90% - 105% 0-10 Excellent .97-1.02 Acceptable	11-19 Acceptable <.97 Progressive	>20 Poor >1.02 Regres	Property Type Residential Commercial Apartment	Median 95.81 Acceptable 93.45 Acceptable 95.02	COD 8.32 Excellent 13.49 Acceptable **Not Calc	PRD 1.01 Acceptable 1.09 Regressive Not Calc –	# Sales 2,723 63		
	——————————————————————————————————————		-sive	Agriculture	Acceptable  96.04 Acceptable	- sample too small Not Calc - sample too small	sample too small Not Calc – sample too small	20		
measur	Coefficient of Dispersion (COD) - measures assessment uniformity.		*The "2016" assessment is based upon sales from October 1, 2014 through September 30, 2015.							
properti to low v	<b>Price Related Differential (PRD)</b> - a <b>regressive</b> indicates that high value properties are under-appraised relative to low value properties and <b>progressive</b> indicates that lower priced properties are under-appraised.		The assessment date is January 2, 2016, which is based upon sales and inspection activity occurring in 2015 and the last quarter of 2014.  **PRD and COD are not calculated when there are 30 or less sales.			15 and				
PERSP	ECTIVE: BI	UILD THE C	COMMUN	ITY/Strategio	c Priority:	3. Be Good	Stewards	of Our I	Environment	
State Performance Measure 3.1 – Environment							Expanded Educational and "How to" Resources on website: • Background on recycling.	Environmental Resources Director John		
Recycling Percentage (Council Language) Beneficial Use of Waste (in accordance with State Solid Waste Hierarchy – Environmental Resources' M4R Performance Measure Language)  Measure Type: Output						sted	<ul> <li>Start a recycling program.</li> <li>Assess the School's Waste.</li> </ul>	Helmers		

PERFORMANCE MEASURES	TARGETS AND RESULTS	INITIATIVES	OWNERS
New Measure for July 1, 2014 Report	c. >10% household participation in Hazardous Waste reduction program.  Results: Targets exceeded for "a", "b" and "c".  2015 Results a. 59% b. 100% c. 18%  2014 Results a. 59% b. 100% c. 18%  2013 Results a. 51% b. 100% c. 16.6%  2012 Results a. 56%* b. 100% c. 17.8%  *Prior to 2013, counties received a 3% Source Reduction Credit, and a 5% Source Separated Organics credit for providing applicable programs. Those credits no longer apply. The recycling rate is now based on actual reported tons.	Created new video encouraging visits to the Recycling Center: Olmsted County Recycling Center Plus.  Introduced two new software technologies to engage and keep customers informed about Environmental Resources Happenings: GovDelivery and Waste Wizard.	
PERSPECTIVE: Manage the Resource	s/Strategic Priority: 4. Exercise Sound Fiscal Manag	gement	
State Performance Measure 4.1 – Budget, Financial Bond Rating	<b>4.1.1 Standard &amp; Poor's Ratings Services or Moody's Investor Services.</b> (No established target provided by Minnesota Council on Local Results and Innovation).		Chief Financial Officer Bob Bendzick

PERFORMANCE MEASURES	TARGETS AND RESULTS	INITIATIVES	OWNERS
New Measure introduced in July 1, 2014 Report	Results: Target met – Rating maintained:  Olmsted County "AAA"  Standard & Poor's Rating Services  The company rates borrowers on a scale from AAA to D.  Investment Grade: An organization who owes debt rated 'AAA' has extremely strong capacity to meet its financial commitments. 'AAA' is the highest issuer credit rating	Work with departments to correct problems.  Continue to earn a Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada. The Certificate is the highest form of recognition for excellence in state and local government financial reporting.	
	Moody's Investor Services  The purpose of its ratings is to provide investors with a simple system to gauge creditworthiness. Investment Grade: Aaa – rated as the highest quality and lowest credit risk.		