

Firearm Forfeiture Report

Month and year _____

Name of jurisdiction _____

County of jurisdiction _____

Date of seizure	Date forfeiture completed	Make	Model	Serial number	Caliber or gauge	Legality	Altered	Action	Type	Activity	Status
____/____/____	____/____/____	_____	_____	_____	_____	1. Legal 2. Illegal (explain)	1. Yes 2. No (explain)	1. Single shot 2. Double barrel 3. Revolver 4. Bolt action 5. Lever 6. Pump 7. Semi-automatic 8. Automatic 9. Other (explain) 10. Unknown	1. Handgun 2. Rifle 3. Shotgun 4. Air, BB or pellet 5. Replica 6. Other (explain) 9. Unknown	1. Criminal (explain) 2. Reckless discharge 3. Illegal possession 4. Abandoned or found 5. Suicide 6. Search warrant (explain) 7. Other (explain) 9. Unknown	1. Destroyed 2. Retained (explain) 3. Other (explain)
____/____/____	____/____/____	_____	_____	_____	_____						
____/____/____	____/____/____	_____	_____	_____	_____						
____/____/____	____/____/____	_____	_____	_____	_____						
____/____/____	____/____/____	_____	_____	_____	_____						
____/____/____	____/____/____	_____	_____	_____	_____						
____/____/____	____/____/____	_____	_____	_____	_____						
____/____/____	____/____/____	_____	_____	_____	_____						
____/____/____	____/____/____	_____	_____	_____	_____						

List additional information or explanations with corresponding category here.

I certify that the information reported above is accurate and complete to the best of my knowledge.

Signature of the chief law enforcement officer _____

Date _____

Phone number _____

Please return completed forms to:

Office of the State Auditor
525 Park St., Suite 400
St. Paul, MN 55103

Instructions for reporting firearm forfeitures

In 1994 the Minnesota Legislature mandated the State Auditor's Office to collect firearm forfeiture data from Minnesota law enforcement agencies. The State Auditor's Office aggregates forfeiture data by jurisdiction and sends computer files to the Criminal Justice Center at Minnesota Planning for analysis. This information is used by policy makers for firearm legislation.

IF NO FIREARM IS FORFEITED, DO NOT RETURN A FORM TO THE STATE AUDITOR'S OFFICE. The firearm forfeiture reporting form should be used as a master copy by your agency. Each month make a copy of this form, record all firearm forfeitures completed in that month and return the form(s) to the State Auditor's Office by the 20th day of the following month. For example, a listing of forfeitures completed in January is due by February 20th.

NOTE. for the purpose of this report, a firearm is forfeited if:

- + Destroyed
- + Retained for law enforcement purposes
- + The agency, in accordance with the law, finds good reason not to destroy the firearm.

Firearms returned to the lawful owner and not retained or forfeited should not be reported.

Problems or questions about these instructions or the reporting form should be directed to either:

John Jernberg	LaLonnie Erickson
Office of the State Auditor	Criminal Justice Center
525 Paik Street	300 Centennial Building
Suite 400	658 Cedar St.
St. Paul MN 55103	St. Paul, MN 55155
(612) 297-3678	(612) 296-4852

Information retained by the Office of the State Auditor and the Criminal Justice Center is public information and will be released upon request.

Name of jurisdiction	Enter the official title of the reporting agency. <i>Example: .38</i>	Caliber or gauge	Firearm caliber or gauge or "unknown." <i>Example: .38</i>
County of jurisdiction	Indicate the county in which the reporting agency is located.	Legality	"1" if the firearm is legal in Minnesota or "2" if the firearm is illegal in Minnesota with a brief explanation. <i>Examples of illegal firearms: Machine guns, sawed-off shotguns, Saturday Night Specials</i>
FOR EACH FIREARM FORFEITED ENTER:			
Date of seizure	Date the firearm was first seized.	Altered	"1" if the firearm was altered with a brief explanation of how it was altered. Enter "2" if the firearm was not altered. <i>Examples of altered firearms: Sawed-off, silencers, serial number alteration</i>
Date forfeiture completed	Date the firearm was officially destroyed or retained by the appropriate agency for official use or the agency lawfully determined "good reason" not to destroy the firearm.	Activity	Activity that caused the forfeiture: 1. Criminal (supply a brief explanation) 2. Reckless discharge 3. Illegal possession 4. Abandoned or found 5. Suicide 6. Search warrant 7. Other (supply a brief explanation) 9. Unknown
Make	Make or "unknown." <i>Example: Smith & Wesson</i>	Action	Action taken with the firearm: 1. Destroyed 2. Retained (supply a brief explanation) 3. Other (supply a brief explanation)
Model	Firearm model or "unknown." <i>Example: Model 36</i>	Status	Number that corresponds to the firearm type: 1. Handgun 2. Rifle 3. Shotgun 4. Air, BB or pellet 5. Replica of a firearm 6. Other (supply a brief explanation) 9. Unknown
Serial number	Firearm serial number, "removed," "none" or "unknown."	Type	Number that corresponds to the firearm action: 1. Single shot 2. Double barrel 3. Revolver 4. Bolt action 5. Lever 6. Pumps 7. Semi-automatic 8. Automatic 9. Other (supply a brief explanation) 10. Unknown
Type	Number that corresponds to the firearm type: 1. Handgun 2. Rifle 3. Shotgun 4. Air, BB or pellet 5. Replica of a firearm 6. Other (supply a brief explanation) 9. Unknown	Action	Number that corresponds to the firearm action: 1. Single shot 2. Double barrel 3. Revolver 4. Bolt action 5. Lever 6. Pumps 7. Semi-automatic 8. Automatic 9. Other (supply a brief explanation) 10. Unknown